

The Society of Accredited Safety Auditors Ltd.

香港核准安全稽核師公會有限公司

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CIRCULAR NO. 10

Questions and Scores for Version 1.1

Enclosed please find a disk with the following files:

- ISAS Questions for ver 1.1 (Excel 97)
- ISAS score sheet for ver 1.1 (Excel 97)
- How to use the SASA program (Word 97)
- EV list (Word 97)
- PH list (Word 97)
- SAA appointment letter (Word 97)
- Audit hour confirmation (Word 97)
- Name card sample/order (Word 97)
- EGM Resolution (Word 97)
- GN1 – GN4 (Word 97)
- Levy payment cert. (Word 97)
- Member list (Excel 97)
- Questionnaire – CP (Word 97)
- Questionnaire – electrician (Word 97)
- Questionnaire – worker (Word 97)

Please advise the Society should you find any error in the document or any suggestion you may have.

The score sheet is locked to avoid erroneous entry. You can unlock it to make any changes you like. There is no password.

Marking Criteria for Version 1.1

We have received no response from members in respect of the marking criteria for version 1.1 yet. Members may wish to take some time to study it or to try it out before giving their views on the criteria.

Please do not hesitate to e-mail for fax any opinion and comment so that we can discuss as an AOB item in our coming meeting on 14 April 1998.

Please note that the marking criteria are for exclusive reference by members of SASA

and are not intended for release to auditees. Member should also note that the criteria

4 April 1998

has not sought approval from the Client nor OSHC.

Members are also advised not to give a copy to any auditee to avoid it being used as a means to challenge the decision of Auditors.

FOR YOUR EYES ONLY

New Society Logo

The new society logo has not been finalized. The one on this circular is only a suggestion for internal use only. Which one do you like?



Reminder - Next Meeting

The next meeting is scheduled on **Tuesday, 14 April 1998 from 7:00 p.m. – 8:30 p.m. in Room U401G at Hong Kong Polytechnic University. All members are welcome.**

Mr. So Wing Leung and Mr. Daron Leung will discuss on their audit practice in the meeting.

Other important discussion items are the follow up and development of outstanding items in the last meeting, and report from Committees.