

CIRCULAR NO. 4

WELCOME NEW MEMBERS

We have some new members joining the Society since the last circular no.3. We extend our warm welcome and hope that members will work together to bring about high quality safety audits in Hong Kong.

Our new members include:

ASA

Hon Kuen CHUNG 90180656

SAA

Johnson S T CHENG 71176336 - 9018
Kwong Wah YAU 71103882 - 3509

SELECTION OF SAA

In order to enable SAA to be upgraded to ASA, it is suggested that SAA, after having assisted in 3 audits, should be allowed to participate in the preparation of the audit plan and audit report and jointly signing the document with the ASA. This is one of the criteria which is required for them to be upgraded in addition to being actively participating in the audit on site.

REVISION OF AUDIT QUESTIONS

A working group has been formed between the Works Bureau, OSHC, HKCA and SASA representative to review all the questions in the existing ISAS system, including the scoring and criteria. 2 full days of discussion were held on 16 and 17 September 1997. Further discussion will take place in the coming weeks. The proposed revision is expected to be made known in the coming HKCA conference on 12 Nov 1997.+

HKCA - SAFETY AUDIT CONFERENCE

The Hong Kong Construction Association is going to organize a one-day conference on 12 November 1997 at the Riverea Hotel. The purpose is to assist contractors to comply with the existing system of Independent Safety Audit.

20 September 1997

This conference will be co-organized by the Works Bureau, Housing Authority, Occupational Safety and Health Council and our Society. Further details will be announced in due course.

ISAS SCORE

The Works Bureau has recently reduced the passing score from 70% to 60% and that for issue of adverse report from 60% to 50%. OSHC has accordingly requested a small change to the format of the ISAS score sheet. A disk is enclosed with this circular with the amendment incorporated. Please overwrite your previous programme accordingly.

ARTICLES AND MEMORANDUM PAST CIRCULARS AND GUIDANCE NOTES

In order to enable all members to be aware of the development of the Society and also our Articles and Memorandum, each member will be sent a copy of the Articles and Memorandum. Past circulars and Guidance Notes, forms for interview, etc. are also enclosed so that new members joining the Society can trace back and aware of previous development of the Society.

LEVY PAYMENT

According to the Articles and Memorandum, each **ASA** will pay 1% of the auditee fee as levy when payment is received from OSHC. The payment will be due at the end of September 1997. Each ASA will receive a "Levy Payment Certificate" with this circular. Please enter the detail and return with a cheque for the appropriate amount payable to the Society as soon as possible.